

**APPENDIX-A**  
(SEE RULES 5(1) AND RULE 144(1))  
**ALUVA MUNICIPAL COUNCIL**  
**APPLICATION FOR PERMIT / REGULARISATION**

1. Name in Capital Letters :
2. Address
  - (i) Permanent :
  - (ii) To which communications are to be sent
3. Nature of development / construction :
  - (i) Division of Plot
  - (ii) New construction
  - (iii) Reconstruction
  - (iv) Alteration
  - (v) Addition or extension
  - (vi) Digging of Well
  - (vii) Change in Occupancy
  - (viii) Demolition

4. Details Plot :

- (i) Resurvey No.
- (ii) Extent
- (iii) Nature of ownership
- (iv) Number and Date of Deed / Document
- (v) Registrar's Office
- (vi) Sub Division
- (vii) Ward No.
- (viii) Number of the Nearest Building
- (ix) Revenue village
- (x) Taluk
- (xi) District

5. Occupancy:

- (i) Family Residential  
(State whether it is for one or two or more family use)
- (ii) Non-family residential building :

P.T.O.

(iii) Others (specify the Occupancy)

6. Whether Government or Quasi Government:

7. (i) Plinth area of the proposed building

(ii) Details

---

Floor	<u>Area in Sq. Metres</u> <u>Plinth Area Carpet</u>
Basement or cellar Floor	
Ground Floor	
First Floor	
Total Area	

---

8. Height of Building in Metres :

(i) From Ground level with and without stair room, machine room, etc.

(ii) From Street level with and without stair room, machine room etc.

9. If the application is for regularisation:

(i) Whether Completed or not

(ii) If not completed the stage of construction

10) Details of Permit/approved plan already obtained

11) Details of Fee paid:

(i) Amount

(ii) No. and date of receipt

12. Details of documents, plans, Certificate, etc. enclosed.

## DECLARATION

I, ..... hereby declare that the measurement, specifications and other details and specifications mentioned above are correct, complete and true to the best of my knowledge and belief and that I shall abide by the approved and the provisions in the Act and Rules in undertaking the construction

Place :

Signature of the applicant with name

Date :

## CERTIFICATE

Certified that the site plan is prepared after verification of ownership and site and the measurements shown are found to be correct.

Signature :

Name :

Reg. No. :

Address :

(Registered Architect, Engineer,  
Town Planner, Supervisor)

Place :

Date :

## CERTIFICATE

Certified that the building plan is prepared in accordance with the provisions in the Kerala Municipality Building Rules, 1999, Kerala Municipality Act, 1994 and the provisions contained in sanctioned Town planning Schemes.

Signature :

Name :

Reg. No. :

Address :

(Registered Architect, Engineer,  
Town Planner, Supervisor)

Place :

Date :

## UNDERTAKING

I, ..... hereby undertake that the building construction / and development will be carried on / being carried on/ was carried on as per the approved plan and promoting accordance with the rules in force, under my supervision.

Signature :

Name :

Reg. No. :

Address :

(Registered Architect, Engineer,  
Town Planner, Supervisor)

Place :

Date :